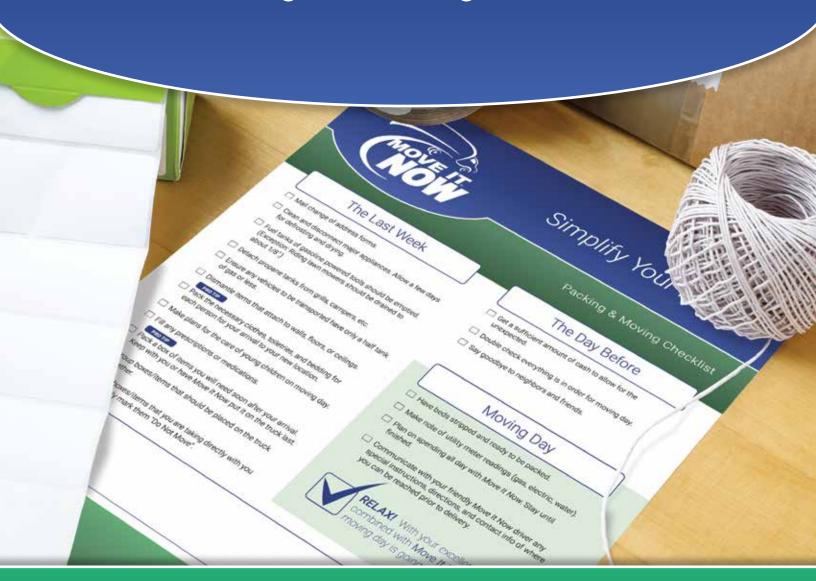


Packing & Moving Checklist



Move It Now's extensive check list to help plan and make your move simpler and easier.



Simplify Your Move

Packing & Moving Checklist

2 to 4 Weeks Before

4 to 6 Weeks Before

Get your FREE moving quote from Move It Now.	 Set aside items you'll be using during the month prior to the move.
Confirm quote/schedule time with Move It Now to begin outlining details.	 Schedule time for Move It Now's Packing Service, if applicable.
Clean out storage areas for items to move or dispose of.	PRO TIP
☐ Consider a garage sale or donating unwanted items.	 Start packing using the right size boxes. Target weight should about 25-35 lbs or less. Fill boxes to capacity
 Purchase packing boxes and supplies - Move It Now has a selection of supplies available. 	avoiding over/under filling boxes.
 Notify financial institutions, insurance companies, clubs/ organizations, magazines of your address change. 	 Label content of boxes as you pack. Mark as fragile when needed. Write (or use color stickers) to indicate room destination.
 Complete Postal Service change of address form and get change of address cards. 	 Collect important documents such as insurance, wills, deeds, stocks, tax/financial records and move valuables to
Start using up items that won't keep - frozen/refrigerated	safe deposit box to prevent loss during the move.
foods, produce, etc.	☐ Gather crucial account information (account numbers, customer service numbers, etc.) of companies you'll need
Moving to a New City/New State	to notify of your move.
 Arrange for school, medical, dental, legal, veterinary records to be transferred. 	☐ Schedule utilities disconnect and connect times. ☐ Gas ☐ Water ☐ Electric ☐ Phone ☐ Internet
Obtain necessary automobile licensing/registration	☐ TV/Cable ☐ Trash ☐ Other
information. PRO TIP	☐ Notify Service Companies.☐ Bank/Credit Union ☐ Newspaper ☐ Other
 Contact Chamber of Commerce/Visitor Bureau for new resident information packet. 	☐ Make arrangements for relocation of pets and plants.
	☐ Make necessary travel arrangements for family.
NOTES:	



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The Last Week The Day Before ☐ Mail change of address forms. ☐ Get a sufficient amount of cash to allow for the unexpected. ☐ Clean and disconnect major appliances. Allow a few days for defrosting and drying. Double check everything is in order for moving day. ☐ Fuel tanks of gasoline powered tools should be emptied. ☐ Say goodbye to neighbors and friends. (Exception: Riding lawn mowers should be drained to about 1/8".) Detach propane tanks from grills, campers, etc. Moving Day ☐ Ensure any vehicles to be transported have only a half tank of gas or less. ☐ Have beds stripped and ready to be packed. ☐ Dismantle items that attach to walls, floors, or ceilings. PRO TIP ☐ Make note of utility meter readings (gas, electric, water). ☐ Pack the necessary clothes, toiletries, and bedding for Plan on spending all day with Move It Now. Stay until each person for your arrival to your new location. finished. ☐ Make plans for the care of young children on moving day. ☐ Communicate with your friendly *Move It Now* driver any ☐ Fill any prescriptions or medications. special instructions, directions, and contact info of where you can be reached prior to delivery. PRO TIP ☐ Pack a box of items you will need soon after your arrival. Keep with you or have Move It Now put it on the truck last. **RELAX!** With your excellent planning ☐ Group boxes/items that should be placed on the truck combined with Move It Now - Your together. moving day is going to be simply great. ☐ Group boxes/items that you are taking directly with you and clearly mark them "Do Not Move". NOTES:



Simplify Your Move

Thank You for Choosing Move It Now



will personally make sure your move is the best experience you can have. Our professional moving crews are well trained and courteous, and will care for your belongings as if they were their own.

Our mission is to simplify your move and to provide superior customer service during your relocation process." – Ken Slama, Move It Now









Our customers would gladly recommend Move It Now to their family and friends or use us for their next move!